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Privacy Policy for First Church West Hartford

This privacy policy has been compiled to better serve those who are concerned with how their 'Personally Identifiable Information' (PII) is being used online. PII, as described in US privacy law and information security, is information that can be used on its own or with other information to identify, contact, or locate a single person, or to identify an individual in context. Please read our privacy policy carefully to get a clear understanding of how we collect, use, protect or otherwise handle your Personally Identifiable Information in accordance with our website.

What personal information do we collect from the people that visit our website?

When visiting our site, you may choose to enter your name, email address or other details to receive email updates and news, contact the church staff, or make donations such as altar flowers, pew Bibles or monetary gifts. If payment is to be made through the internet, you are redirected to a third-party provider to collect and process your information securely.

When do we collect information and how do we use it?

Users can visit our site anonymously. We can collect information from you so that we can send information, respond to inquiries, and/or other requests or questions. We collect the information when you subscribe to a newsletter, contact a church staff member, or make a donation.

How do we protect your information?

Your personal information is contained behind secured networks and is only accessible by a limited number of persons who have special access rights to such systems, and are required to keep the information confidential.

We implement a variety of security measures when a user enters, submits, or accesses their information to maintain the safety of your personal information.

All transactions are processed through a gateway provider and are not stored or processed on our servers.

Do we use 'cookies'?

Yes. Cookies are small files that a site or its service provider transfers to your computer's hard drive through your Web browser (if you allow) that enables the site's or service provider's systems to recognize your browser and capture and remember certain information. For instance, we use cookies to help you with navigation of our website. We also use cookies to help us compile aggregate data about site traffic and site interaction so that we can offer better site experiences and tools in the future. We may also use trusted third-party services that track this information on our behalf.

You can choose to have your computer warn you each time a cookie is being sent, or you can choose to turn off all cookies. You do this through your browser settings. Since browser is a little different, look at your browser's Help Menu to learn the correct way to modify your cookies.

If users disable cookies in their browser:

If you turn cookies off, some of the features that make your site experience more efficient may not function properly.

Third-party disclosure

We do not sell, trade, or otherwise transfer to outside parties your Personally Identifiable Information unless we provide users with advance notice. This does not include website hosting partners and other parties who assist us in operating our website, conducting our business, or serving our users, so long as those parties agree to keep this information confidential. We may also release information when its release is appropriate to comply with the law, enforce our site policies, or protect ours or others' rights, property or safety.

The MyFirstChurch application is managed by Church Community Builder. CCB's privacy policy is available <u>HERE</u>. We use the CCB application to support church membership activities and administration.

Third-party links

We do not include or offer third-party products or services on our website.

How does our site handle Do Not Track signals?

MyFistChurch site does not honor Do Not Track signals because Church Community Builder, the owner of the application, does not honor Do Not Track signals. Users should refer to CCB's Privacy Policy and read the privacy policies of CCB's third party services to learn if each service honors "Do Not Track" requests.

Does our site allow third-party behavioral tracking?

We do not allow third-party behavioral tracking.

COPPA (Children Online Privacy Protection Act)

Consistent with the <u>U.S. Children's Online Privacy Protection Act of 2000 (COPPA)</u>, we will never knowingly request personally identifiable information from anyone under the age of 13 without requesting parental consent.

Fair Information Practices

The Fair Information Practices Principles form the backbone of privacy law in the United States and the concepts they include have played a significant role in the development of data protection laws around the globe. Understanding the Fair Information Practice Principles and how they should be implemented is critical to comply with the various privacy laws that protect personal information.

In order to be in line with Fair Information Practices we will take the following responsive action, should a data breach occur:

We will notify you via email within 10 business days. We will also notify the users via in-site notification within 10 business days

We also agree to the Individual Redress Principle which requires that individuals have the right to legally pursue enforceable rights against data collectors and processors who fail to adhere to the law. This principle requires not only that individuals have enforceable rights against data users, but also that individuals have recourse to courts or government agencies to investigate and/or prosecute non-compliance by data processors.

You will be notified of any Privacy Policy changes on our Privacy Policy page. You can change your personal information by emailing us, calling us or logging in to your MyFirstChurch account.

If at any time you would like to unsubscribe from receiving future emails, you can:

- Email us at <u>general.mail@whfirstchurch.org</u>; or
- Follow the instructions at the bottom of each email and we will promptly remove you from **ALL** correspondence.

Contacting Us

If there are any questions regarding this privacy policy, you may contact us by email, general.mail@whfirstchurch.org; through our website, www.whfirstchurch.org; or by our address and phone number listed above.